



Title: One of the following four positions.

- Trail Maintenance Director –Towpath section (Haldimand County), or
- Trail Maintenance Director – Carolinian Crest section (Brant County), or
- Trail Maintenance Director – Black Walnut section (Waterloo Region), or
- Trail Maintenance Director – Pinnacle section (Wellington/Dufferin/Peel Counties)

Purpose:

To ensure that the Grand Valley Trails Association (GVTA) 275 kilometers foot path is well maintained and free of natural obstructions so that GVTA members and the public can hike the Trail in safety without getting lost. Each Director is responsible for approximately one-fourth of the Trail.

Responsibilities:

- To identify, appoint, and train Trail Captains to be directly responsible for trail maintenance on a section of the Grand Valley Trail (GVT).
- To assist Trail Captains in their trail maintenance tasks when the trail work is large and/or complex, organizing work parties as needed.
- To identify when the Chainsaw or Construction crew need to be brought in.
- To understand the standards of Trail Maintenance adopted by the GVTA and teach Trail Captains and other maintenance workers these standards.
- To help Trail Captains identify re-routes if necessary.
- To recognize when there is a problem requiring contact with the landowner and pass this information on to the Landowner Relations person.
- To maintain awareness of developments that might impact the Trail, such as construction, subdivisions, road changes, etc. and pass this information onto the Landowner Relations person.
- To purchase necessary equipment, with the approval of the Board if it is over the pre-approved amount. To teach, or arrange for the teaching, of maintenance workers in the use of GVTA equipment.
- To report monthly to the GVTA Board of Directors on the status of the Trail, attending Board meetings, and annually to the membership at the Annual General Meeting.
- To keep Trail Captains informed about anything that might affect their trail section
- Create a Trail Inspection report twice a year. To do this, request that all captains inspect trails and send a Trail Status Report in the spring and in the fall. This report allows the director to identify where trail-work is needed and gives proof for insurance purposes that the trail was inspected twice a year. Work with Secretary to keep inspection report for at least five years.
- Provide orderly succession by training Captains to fill Director roles and assisting Volunteer and Membership Director with recruitment as needed.

Qualifications:

- Experience in trail maintenance.
- Knowledge of the GVTA trail route.
- Leadership skills to motivate volunteers and direct volunteer work parties safely, effectively and efficiently.
- Be a member in good standing of the GVTA

Grand Valley Trails Association
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Volunteer Job Description Board members (2011)



Resources:

Vehicle, Computer, Internet, E-mail, MS Word processing software and a variety of outdoor tools

Relationships:

Working with Trail Captains, chainsaw and construction crew, GVTA Board, the other Trail Directors.

Time Commitment:

Minimum of 8 hours per month – more time during the spring and fall seasons, plus attendance at GVTA Board meetings held the second Tuesday evening of the month and the AGM. The board does not meet in July and January.

Travel Commitment:

Anywhere along your section of the Grand Valley Trail (that is, Towpath section, Carolinian Crest section, Black Walnut section or Pinnacle section) . Attend Board meetings. The meetings are held at the Alan Reuters Senior Centre, 507 King Street, East, Cambridge (Preston).

Benefits:

Self satisfaction in having made a contribution to your community and fellow hikers and in keeping the GVT a natural footpath for many people to enjoy.